



LOCALITY TAX COLLECTION  
**AFFIDAVIT OF  
SALE OF LEVIED AND SEIZED VEHICLE**  
FOR COMPLIANCE WITH VIRGINIA CODE §§ 46.2-617, 58.1-3942

**Purpose:** Localities use this form to certify lienholder notification (if applicable) and compliance with Virginia Code requirements regarding seized vehicles sold for collection of taxes due.

- Instructions:**
1. The locality must complete sections A and B of this affidavit and have it notarized (section C).
  2. When the vehicle is sold, the locality/seller must record the vehicle sale information in section D.
  3. Locality/Seller provides purchaser with this form and a copy of all lienholder notification (if applicable).
  4. Purchaser submits this form, copy of letter(s) issued by the locality to lienholder(s) (if applicable) and an Application for Certificate of Title and Registration (VSA17) to any DMV Customer Service Center.

**SECTION A: VEHICLE INFORMATION**

YEAR	MAKE	MODEL	BODY TYPE	VEHICLE IDENTIFICATION NUMBER (VIN)	VEHICLE COLOR	PRIMARY	SECONDARY
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**SECTION B: LOCALITY CERTIFICATION**

As authorized locality official/seller representative, I certify that I have complied with the requirements of VA Code §58.1-3942. All lienholders (if applicable) were notified prior to the date of sale of the vehicle, in order to allow for the release of any previous lien(s) and enable DMV to issue a clear title.

<input type="checkbox"/> VEHICLE LIENHOLDER(S) NOTIFIED (proof attached)	DATE (mm/dd/yyyy)
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<input type="checkbox"/> NO LIENHOLDER(S) ON DMV RECORDS	DATE (mm/dd/yyyy)
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I further certify and affirm that all information I have presented in this form is true and correct, that any documents I have presented to DMV are genuine, and that the information included in all supporting documentation is true and accurate. I make this certification and affirmation under penalty of perjury and I understand that knowingly making a false statement or representation on this form is a criminal violation.

AUTHORIZED SELLER NAME (print)	LOCALITY NAME	
AUTHORIZED SELLER TITLE	AUTHORIZED SELLER SIGNATURE	DATE (mm/dd/yyyy)

**SECTION C: NOTARIZATION (must be completed by notary public)**

State/Commonwealth of _____, city or county of _____		NOTARY PUBLIC SEAL
subscribed and sworn to before me on this _____ day of _____		
(MONTH) (YEAR)		
by _____ in the city or county and state aforesaid.		
REGISTRATION NUMBER	MY COMMISSION EXPIRES (mm/dd/yyyy)	
NOTARY PUBLIC NAME	NOTARY PUBLIC SIGNATURE	

**SECTION D: VEHICLE SALE INFORMATION**

PURCHASER NAME (print)	ODOMETER READING	VEHICLE SALE PRICE	VEHICLE SALE DATE (mm/dd/yyyy)
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