

IRP AND/OR MOTOR FUEL ROAD TAX TRIP PERMIT APPLICATION

Purpose: Use this form to apply for an IRP, Motor Fuel Road Tax or a Combined Trip Permit.

Instruction: Application MUST be faxed to (804) 367-1073. Trip permits are vehicle-specific and are valid for ten days.

APPLICANT INFORMATION					
TYPE OF TRIP PERMIT (check only one)					
<input type="checkbox"/> IRP (\$15.00 fee) <input type="checkbox"/> MOTOR FUEL ROAD TAX (\$20.00 fee) <input type="checkbox"/> COMBINED IRP/ MOTOR FUEL ROAD TAX (\$35.00 fee)					
APPLICANT FULL NAME (last, first, mi, suffix)			BUSINESS/COMPANY NAME		
BUSINESS LOCATION ADDRESS (no post office box)			CITY	STATE	ZIP CODE
TELEPHONE NUMBER	LESSOR NAME (if leased vehicle)				
VEHICLE YEAR	MAKE/MODEL	UNIT NUMBER	VEHICLE IDENTIFICATION NUMBER (VIN)		
LICENSE PLATE NUMBER	ISSUING STATE	EXPIRATION DATE (mm/dd/yyyy)		PERMIT REQUESTED DATE (mm/dd/yyyy)	
<input type="checkbox"/> FAX PERMIT TO:		FAX NUMBER	<input type="checkbox"/> EMAIL PERMIT TO:		EMAIL ADDRESS
<input type="checkbox"/> MAIL PERMIT TO:		ADDRESS (if different from above)			
		CITY		STATE	ZIP CODE
CARRIER SIGNATURE				DATE (mm/dd/yyyy)	

PAYMENT METHODS	
(check one)	
<input type="checkbox"/> CHECK / MONEY ORDER -- Made payable to DMV	<input type="checkbox"/> CREDIT CARD / E-Check -- provide contact number →
<div style="border: 1px solid black; width: 150px; height: 20px; display: inline-block;"></div> TELEPHONE NUMBER	
<p>NOTE: In our continuing effort to safeguard customer information, DMV does not accept credit card payments by mail or email. You may pay with a credit card by having a Motor Carrier Services Representative contact you. We accept checks and money orders via mail.</p>	

DMV USE ONLY			
When this application is authorized, enter the following information and then complete an MCTS 273, Trip Permit.			
PERMIT NUMBER	EFFECTIVE DATE (mm/dd/yyyy)	EXPIRATION DATE (mm/dd/yyyy)	AUTHORIZED SIGNATURE